

Arkansas Academy of Science

Constitution of the Academy

APPENDIX A

AAS CONSTITUTIONAL COMMITTEES

EXECUTIVE COMMITTEE: The Executive Committee shall consist of the President, Past President, President-Elect, Vice President, Secretary, Treasurer, Historian, Journal Editor, and *Newsletter* Editor. The Executive Committee shall make recommendations concerning the policies and activities of the Academy in accordance with the Constitution and By-laws of the Academy. The Committee shall meet prior to the first annual business meeting to discuss any motions to be presented at the annual business meeting or any other matters that pertain to the Academy.

AAS STANDING COMMITTEES ESTABLISHED BY THE BY-LAWS

1. **AUDITING COMMITTEE:** The Auditing Committee shall consist of a Chair and three additional members. The President shall appoint the Committee prior to or at the first annual business meeting, and it shall function only for that annual meeting. The Committee shall the financial records of the Academy, provided by the Treasurer, and report its findings to the Academy at the second business meeting.
2. **AWARDS COMMITTEE:** The Awards Committee shall be named by the Local Arrangements Committee for the upcoming annual meeting. The Committee shall consist of a Chair and as many additional members as the Chair and/or Local Arrangements Committee deem necessary. The Awards Committee shall evaluate undergraduate and graduate paper presentations during the annual meeting and make recommendations for the various awards established by the Executive Committee.

3. **BIOTA COMMITTEE:** The Biota Committee shall consist of a Chair and five additional members, and shall be appointed by the President for undefined terms of service. A term of service shall be terminated by the President, the committee Chair, or the Member. The Biota Committee shall collect, organize, and distribute taxonomic information on the flora and fauna of Arkansas. Reports shall be made available to the members of the Academy and any other interested party when sufficient information exists.

4. **CONSTITUTION COMMITTEE:** The Constitution Committee shall be appointed by the President whenever a need for constitutional examination exists and consist of the President-elect, Vice President, and one other member. The President-elect shall serve as the Chair. The Committee shall make recommendations on changes in the Constitution and By-laws whenever such changes are deemed necessary.

5. **DEVELOPMENT COMMITTEE:** The Development Committee shall consist of a Chair and two additional members and be appointed by the President to undefined terms. The President, the committee Chair, or the member may terminate the appointment. The Development Committee shall promote the growth and development of the Academy by contacting private industries to secure endowment funding to support activities of the Academy.

6. **LOCAL ARRANGEMENTS COMMITTEE:** The Local Arrangements Committee shall consist of a Chair, appointed by the President, and a minimum of two additional members, selected by the Chair. The Local Arrangements Committee shall make the arrangements necessary to host the annual meeting in accordance with the established guidelines for hosting a meeting adopted by the Executive Committee.

7. **NOMINATIONS COMMITTEE:** The Nominations Committee shall consist of a Chair and two additional members. Each member shall serve a three-year term with staggered expiration dates. The members serving his/her third year shall be the Chair, and the President shall appoint one new member each year prior to the annual meeting. The Nominations Committee shall recommend candidates to the members of the Academy for election. A minimum of two candidates shall be proposed for Vice-President, and a minimum of one candidate shall be proposed for each of the other offices (Secretary, Treasurer, Historian and Editors) as their terms expire.

8. **PUBLICATIONS COMMITTEE:** The Publications Committee shall consist of the Editor-in-Chief and Managing Editor of the *Journal* and two additional members. The Editor-in-Chief shall be elected by the membership of the Academy to a five-year term and serve as Chair. The Managing Editor shall be appointed by the Executive Committee and serve a five-year term. The two additional members shall be appointed by the President for undefined terms. The Committee Chair, President, or the member may terminate a member's appointment. The Chair may select as many Associate Editors as deemed necessary. The Editor-in-Chief, Managing Editor and Associate Editors shall review Manuscripts submitted for publication in the *Journal* and any other publications deemed desirable by the Executive Committee. Manuscripts submitted for publication in the *Journal* may be forwarded to selected reviewers, and the Committee has jurisdiction over the acceptance, rejection or revision of all manuscripts.

9. **PUBLICITY COMMITTEE:** The Publicity Committee shall consist of a Chair and two additional members. The Committee shall be appointed by the President for undefined terms, and the President, committee Chair or the member may terminate the member's appointment. The Publicity Committee shall promote the public image of the Academy

with news releases on activities and accomplishments of the Academy. All news releases shall be reviewed and approved by the Executive Committee prior to release to the news media.

10. RESOLUTIONS COMMITTEE: The Resolutions Committee shall consist of a Chair and two additional members. The Committee shall be appointed by the President prior to the first annual business meeting and serve only for that annual meeting. The Resolutions Committee shall present appropriate resolutions expressing the appreciation of the Academy to all individuals and organizations involved in activities sponsored by the Academy during the year.

11. SCIENCE EDUCATION COMMITTEE: The Science Education Committee shall consist of a Chair and additional members as deemed necessary by the Chair of the committee. The President shall appoint the Chair and, in consultation with the Chair, additional members for undefined terms. The President, the committee Chair or the member may terminate the member's appointment. The Science Education Committee shall provide information to the Academy on current programs and activities in science education in the state, promote programs, including the Junior Academy, Science/Engineering Fairs, and Science Talent Search(es) and cooperate with state agencies and other educational organizations in the study and development of innovative ideas or activities to improve science education at all levels in the state.